

OPSYS Presentation

DEVCO R4
26 September 2019

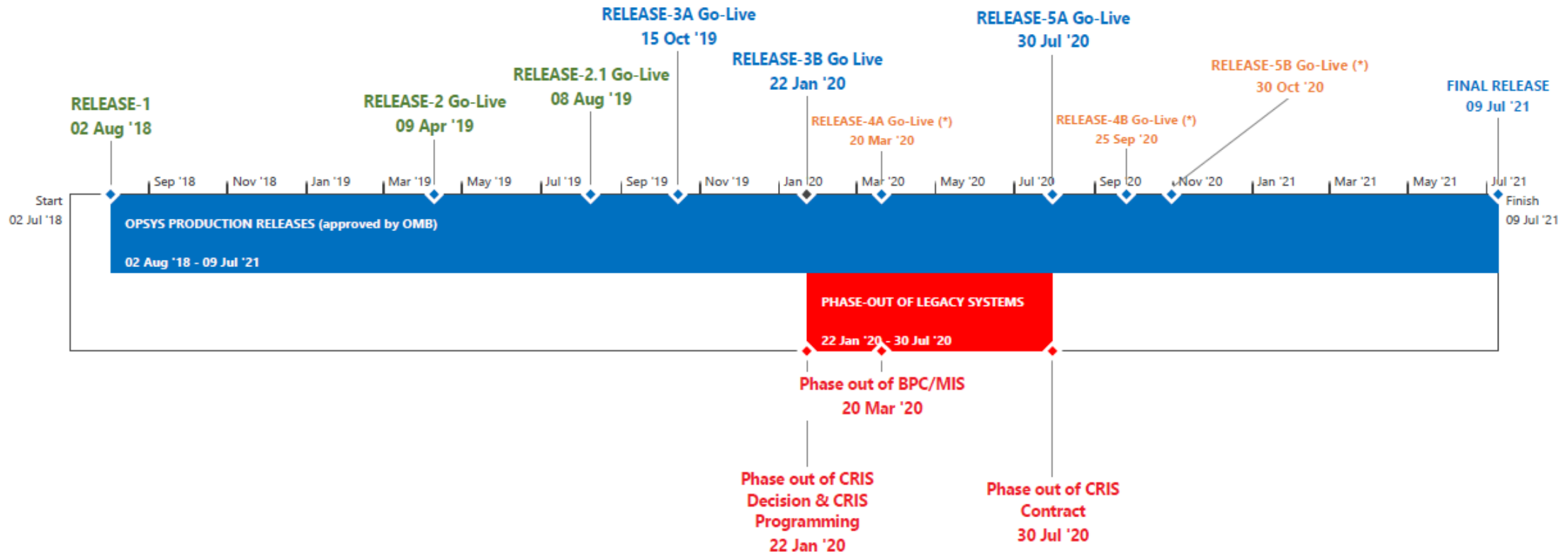
Agenda

1. What is OPSYS
2. OPSYS Global Planning
3. OPSYS Change Management
4. Documentation and resources

OPSYS Global Planning

Releases and Integrations

Disclaimer (IM)



(*) Subject to confirmation by the OPSYS Management Board (October 2019 Meeting)

What is OPSYS?

OPSYS is the new one-stop-shop for the effective and efficient management of the entire EU external relations portfolio of projects and programmes:

Large scale business transformation.

(i) Encompasses RELEX Family (DEVCO - NEAR - FPI)

(ii) Throughout the programme-project cycle

- from programming to evaluation and audit

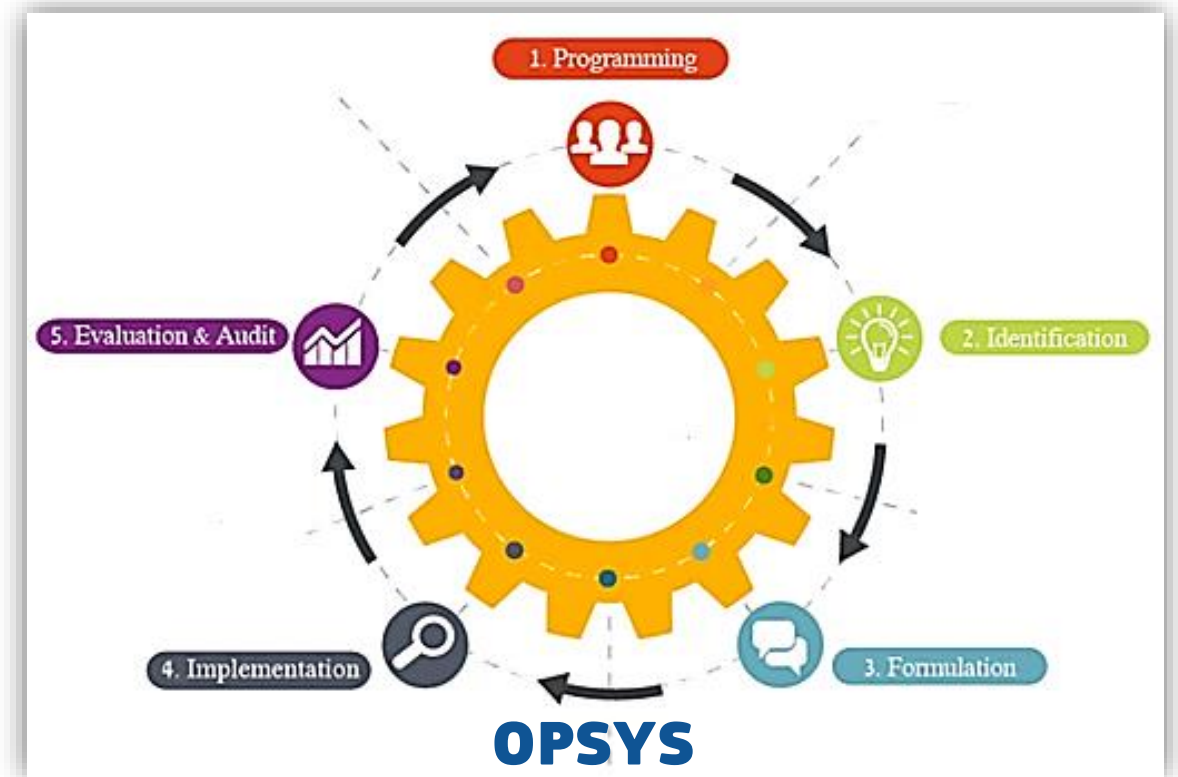
(iii) Access of External Partners through the F&T Portal

OPSYS will **integrate:**

- **CRIS** (Common External Relations Information System)
- **ROM & EVAL** (Results Oriented Monitoring)
- **E-Procurement**
- **PROSPECT** (application submission)
- **PADOR** (organisation registration)
- **Audit**
- **Grant Management**
- **GIS**

OPSYS will **interface with:**

- **ABAC** (Accrual-based Accounting System)
- **ARES** (Advanced Records System)
- **EAMR** (External Assistance Management Report)



Why do we want OPSYS?

User centricity:

- **U. Centred:** My Workplace -> portfolio view, projects and programmes
- **U. Supportive:** receipt of notifications about tasks pertinent to each specific user
- **U. Friendly:** look and feel



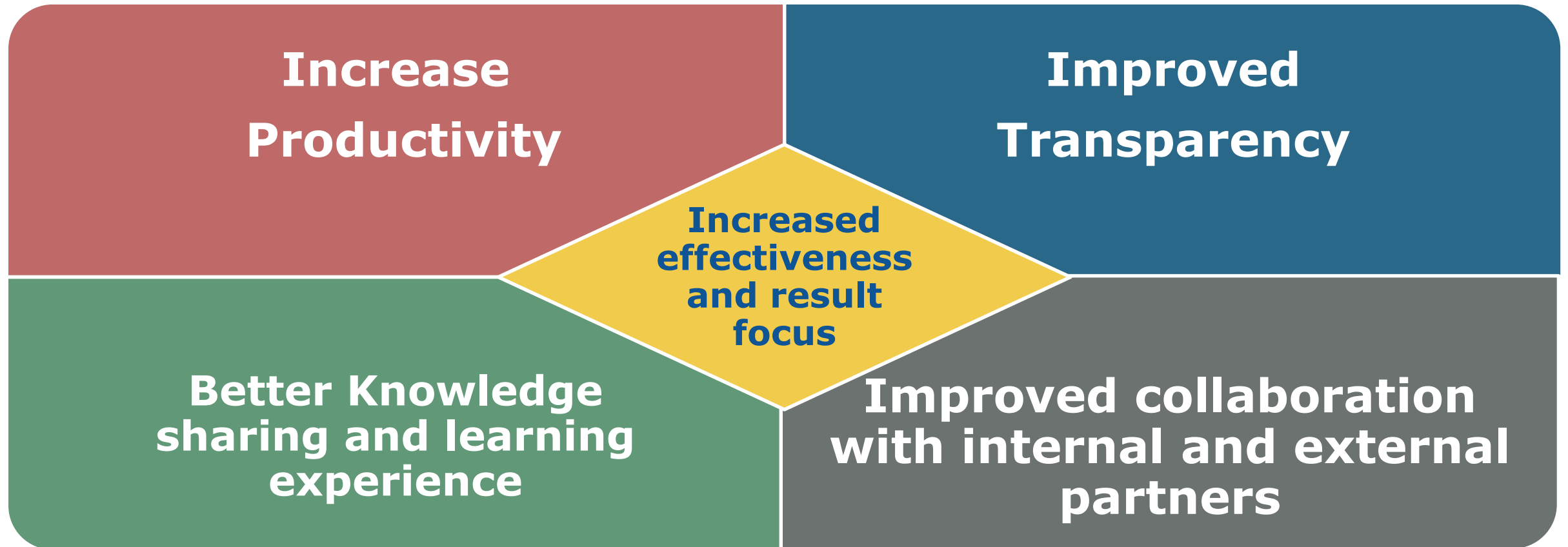
Ease of use:

- **Single interface**
 - covering all workflows of project cycle
- Access to **all applications**
- **No re-encoding**
- **Progress and completion reports**
 - submitted and approved online
- **Core and corporate indicators**
 - stored in the system for re-use
- Ability to **delegate tasks** to colleagues
- **Offline** mode
- Automatic interface with **ABAC**
- **E-signature**

Trustworthiness & Velocity

- **External users gain access** to the system (F&TOP)
- **Cheaper, easier and safer**
 - tendering and grant procedures: e-signature
- **Automatic generation** of documentation/contracts
- **Faster link** between progress reports and invoices

OPSYS Change Impact Monitoring



What will OPSYS deliver?

A single integrated system to manage ACTIONS, CONTRACTS & RESULTS:

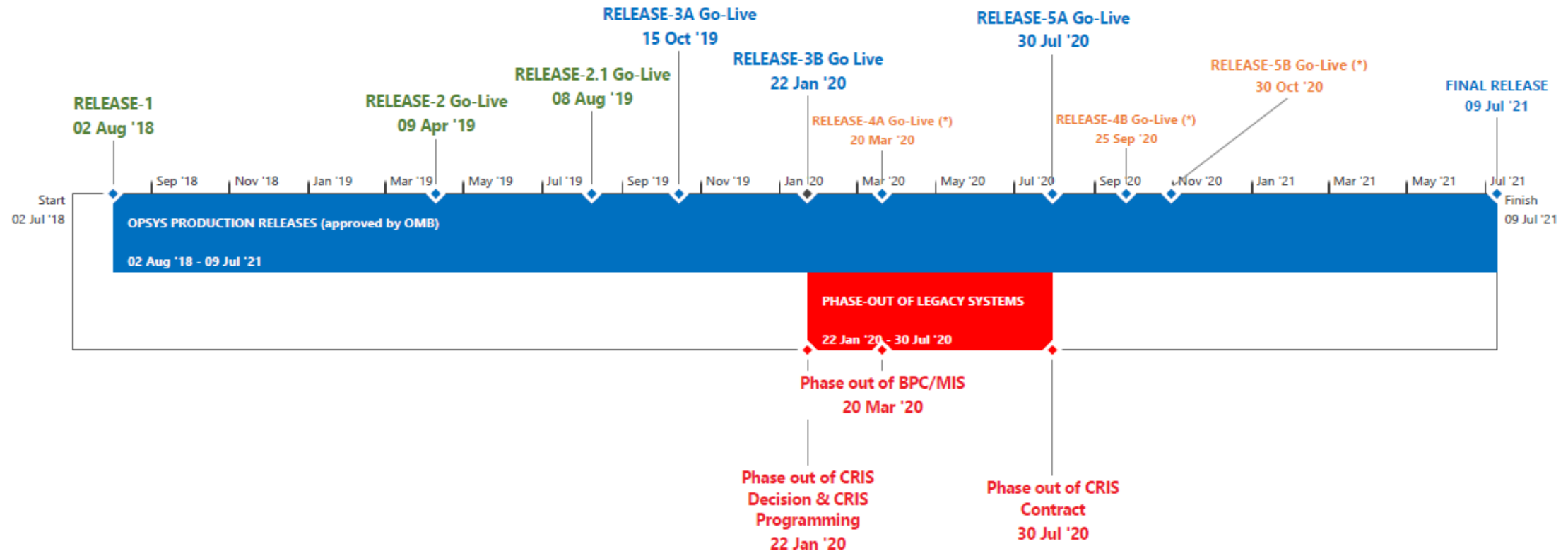
1. Programming, decision, actions, contract forecasting plan, etc.
2. Contract management for around 70 types of procedures (procurement & grants -both in direct management and in indirect management - with partner countries, budget support, indirect management with IOs & MS agencies, programme estimates, etc.)
3. Results management, logical framework, results reporting, etc.

OPSYS Stakeholders – The users

- *European Commission staff:*
 - HQ, EUDs, and FPI Regional Teams
 - Operational Sections
 - Finance and Contracts Sections
- *Implementing Partners - Contractors:*
 - MSOs, IOs
 - NGOs, consulting companies, etc.
 - All bodies that have a contract with the EC
- *Partner Countries:*
 - NAOs
 - Line Ministries

OPSYS Global Planning

Releases and Integrations



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OPSYS Key Features

Releases	Tracks	Key Features	Phase-out & Integration
Release 1 July 2018	Results and Monitoring	<ul style="list-style-type: none"> Results encoding and review for Pilot EUDs only 	
Release 2 Feb 2019	Results and Monitoring	<ul style="list-style-type: none"> Additional disaggregation functionalities IPA "primary" sector tagging Quality manager Features (quality check of indicators) Results visualization Results encoding and review for all EUDs and HQ Units 	
Release 3 Aug 2019	Results and Monitoring	<ul style="list-style-type: none"> Budget support variable tranche indicators Monitoring: <ul style="list-style-type: none"> Risk management Follow-up of key events 	Phase-out of CRIS Decision & CRIS Programming
	Contract and Procurement	Service Contract under Framework Contract SIEA	
	Programming, Actions and Decision	<ul style="list-style-type: none"> Create & manage Action Commission Financing Decision ABAC CL1 Create & manage Interventions 	

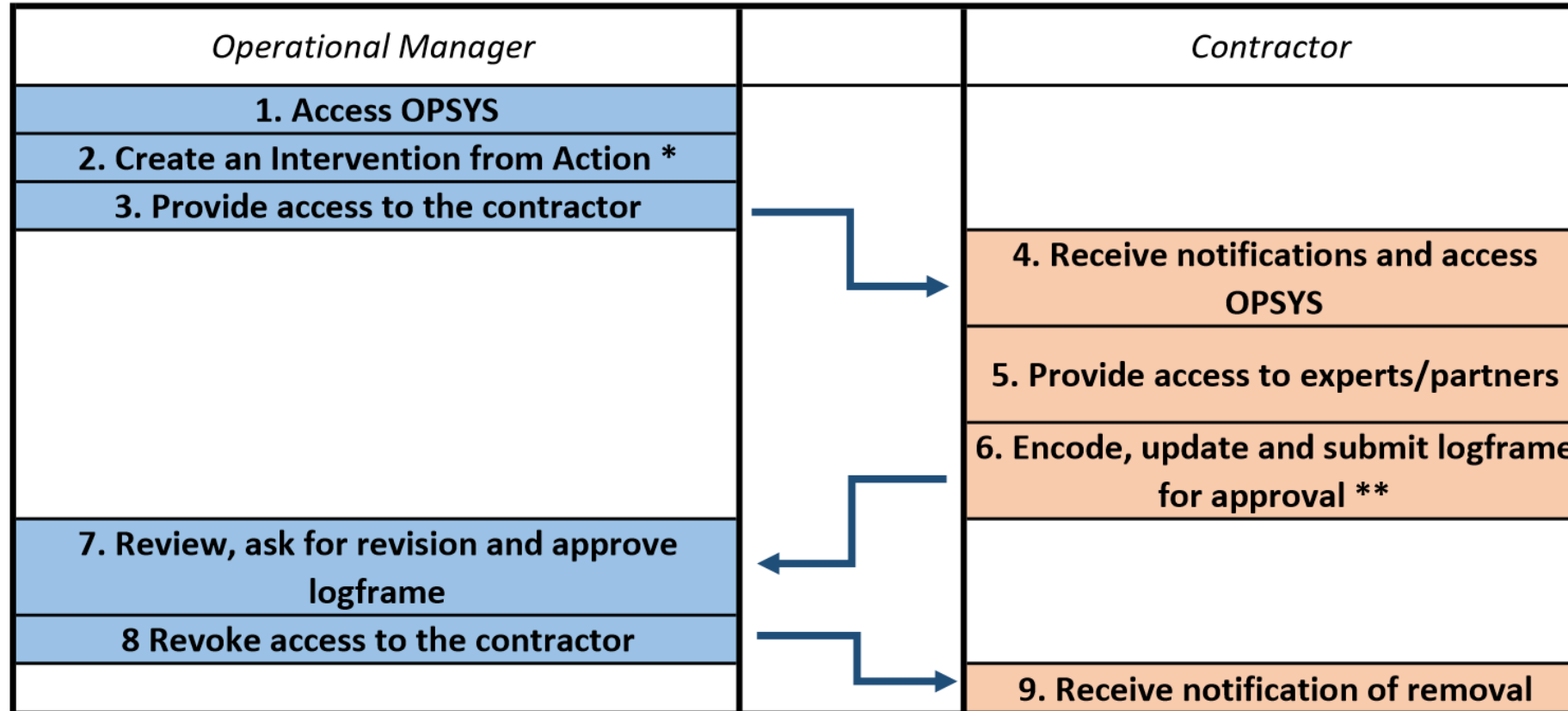
OPSYS Key Features

Release 4 Jan 2020	Results and Monitoring	<ul style="list-style-type: none"> • Link with EAMR • Narrative reports • Upload of documents related to results (sources of verification) • Translation of indicators (ES/PT) 	Integration of ROM and EVAL modules
	Programming, Actions and Decision	<ul style="list-style-type: none"> • Forecasting • Create action workflow • Document Management • Intervention full capacity • Manage Basic Act and Indicative Programing Document 	Phase out MIS/BPC
Release 5A Apr 2020	Contract and Procurement	Go-Live of "all procedures" (with some workarounds)	Phase out of CRIS CONTRACT & PADOR
	Results and Monitoring	<ul style="list-style-type: none"> • Coverage of other modalities (Trust Funds, investment) • Linkage of logical frameworks and narrative reports with invoices and payments (link with Track 2) 	Integration of PROSPECT
Release 5B Jul 2020	Contract and Procurement	Payments and Indirect Management	EAMR Integration
	Programming, Actions and Decision	<ul style="list-style-type: none"> • Action guidance and metrics tools • Further reporting capability GIS • Configuration and administration (templates, tagging ref., CCM attributes, geo zone, drop list, ...) 	

OPSYS Key Features

Final Release Jul 2021	Contract and Procurement	Go-Live of Final Version of Contract and Procurement (Full implementation)	
	Programming, Actions and Decision	Full implementation of the administration of the system, GIS and the guideline tools	

OPSYS TODAY - WORKFLOW



* Use the already existing interventions

** The submission of the Logframe with updated values can be done at any time

OPSYS TODAY – CONTRACTUAL PROCEDURES

<i>European Commission</i>	<i>External Partner</i>
1. Prepares the Call for tender/Call for proposal	
2. Publishes prior information notice / contract notice	
	3. Submits the proposal
4. Evaluates the proposal	
5. Awards the contract	
6. Prepares contract	
	7. Electronically signs the contract
8. Electronically signs the contract	
9. Pays pre-financing	
10. Implementation of the project	

Management of the implementation

<i>European Commission</i>	<i>External Partner</i>
Invoice and payment are processed in OPSYS	
Initiate an amendment	Initiate an amendment
	Results encoding
Progress Monitoring	
Expenditure Verification	
Closure	



Contract and procurement Key Functionalities



Actors and Processes of Contracts managed in Indirect Management are not represented in this slide

Contract and procurement module: Key improvements



- ☐ **Structured preparation of dossiers (tender / grant) and according to the same approach for all types of contracts**



- ☐ **Electronic submission, with structured data**



- ☐ **Electronic signature of contracts**



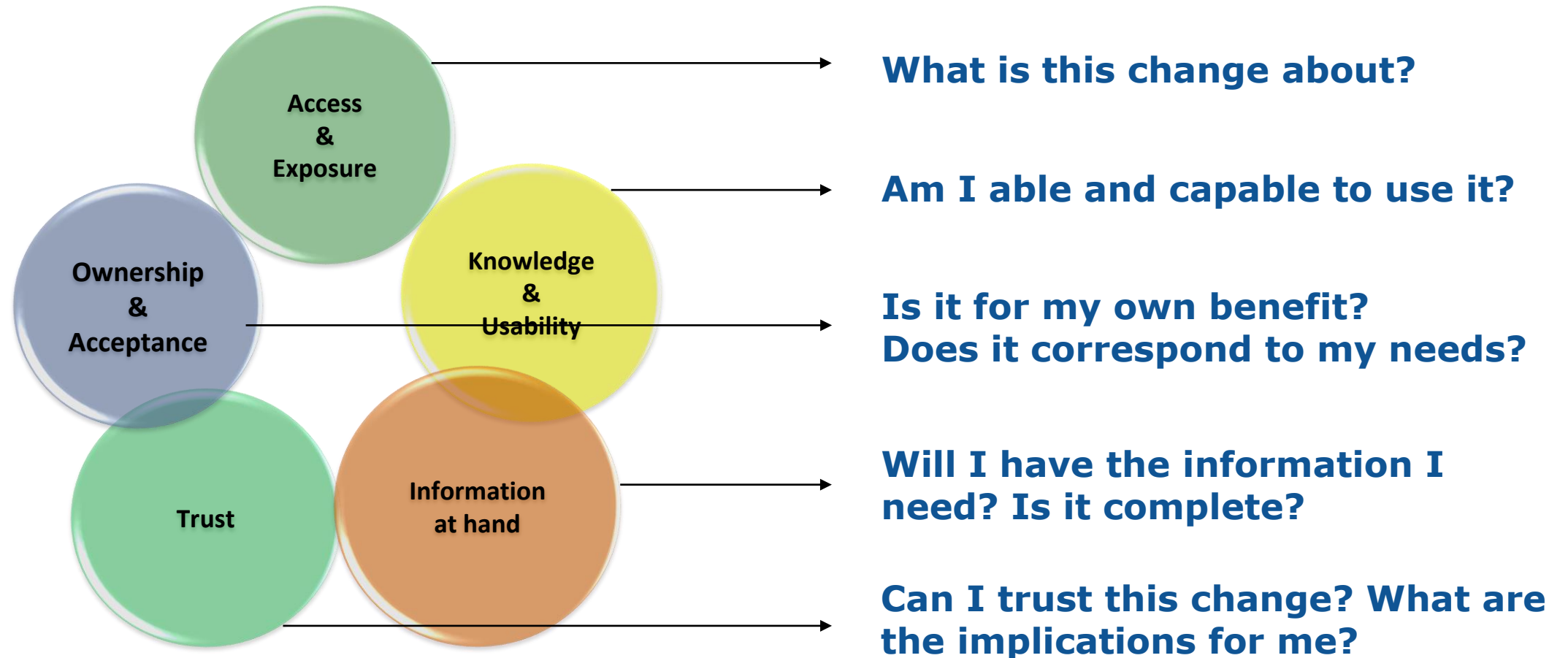
- ☐ **Automated generation of contracts**



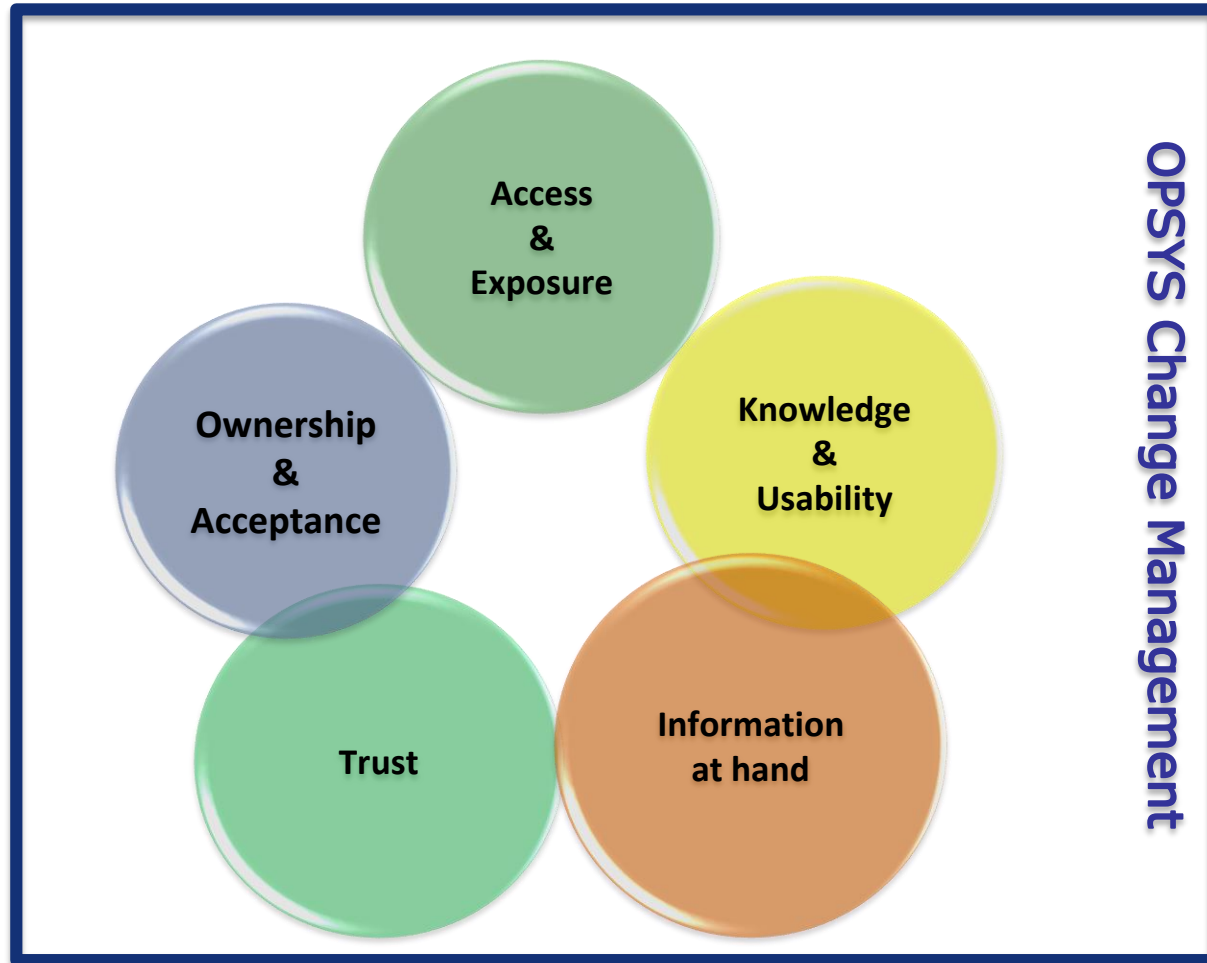
- ☐ **System provides guidance to the users**

CHANGE MANAGEMENT

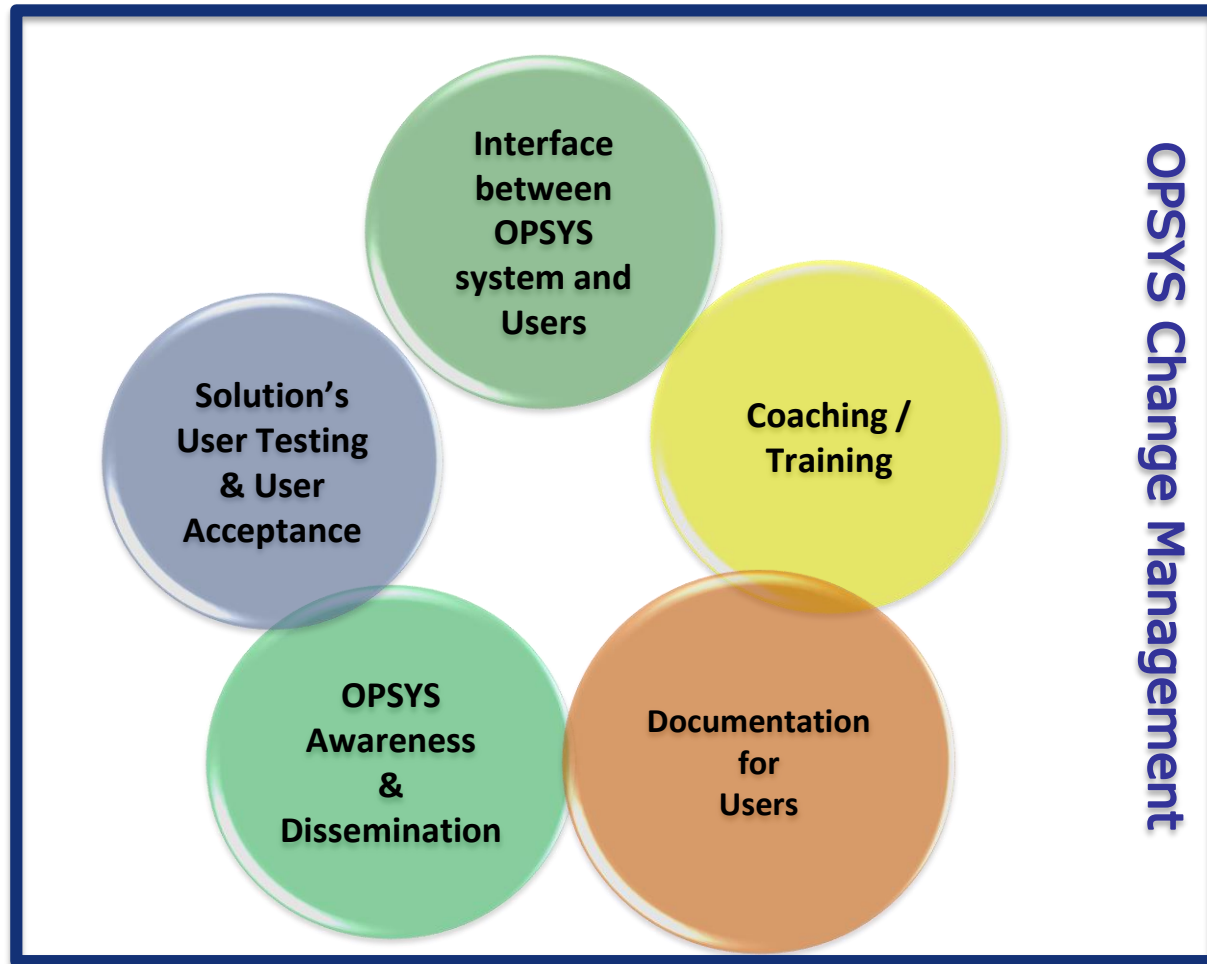
Drivers for Change -> From the “users’ view”



From “Drivers for Change Embracement” to “Change Management Building Blocks”



From “Drivers for Change Embracement” to “Change Management Building Blocks”



OPSYS Focal Points in EUDs and HQ Units

Be central point of contact for internal and external users



- Relay all OPSYS information to colleagues in his/her Unit/Direction/Delegation
- Answer & collect questions & concerns from external and internal users
- Communicate these to Change Management Team

Reinforce communication messages



- Whenever communications are sent out, read them carefully
- Connect with other relevant focal points to ensure clear communication to external and internal users

Reinforce the importance of e-learning and wikis



- This message should be reinforced by focal points
- Feed-back from focal points will improve the quality of guidance for both internal and external users

Connect with Change Management team



- Communicate all questions and concerns captured in the field to the Change Management Team
- Stay tuned on the regular webinars and video conferences organized for focal points between Feb and March 2019

The list of OPSYS Focal Points is available in the online documentation

OPSYS Focal Points (Next Steps)

- RELEX Family HQs
- KEY Partners OPSYS Focal Points (MSAs + Ios)
 - Way forward (Proposal):
 - **Establishing CM Correspondent (OFP in International Organizations)**
 - **Sharing Information**
 - **Working on User's Needs**
 - **Specific Testing of Solutions**
 - **Development documentation, materials, ad-hoc coaching, etc, etc, etc**

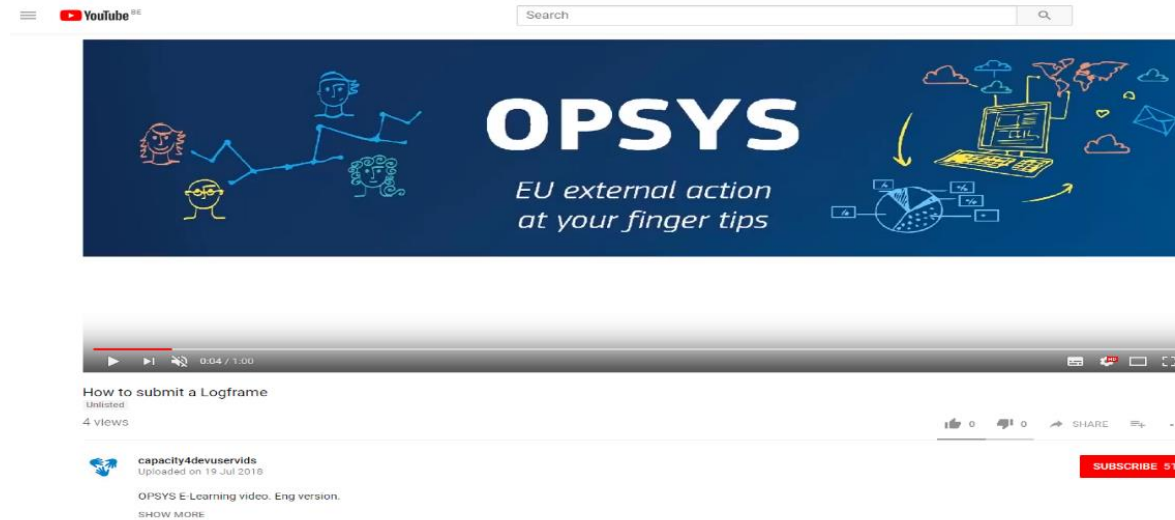
Online documentation

- It will allow the users (internal and external) and OPSYS focal points to **stay informed** on changes and news on the upcoming releases.
- It is the primary source of **user support** in the use of OPSYS.
- It contains **step-by-steps** to guide the user through the most common actions.
- It contains **Frequently Asked Questions** and **e-learning videos** to support the use of the system

Link to the online documentation for the External users: [Welcome to the portal](#)

Accessible using the EU Login

e-Learning videos



- To familiarise yourself or if you have problem performing certain steps in the system, a **series of short videos** has been produced to guide you, step-by-step, through the most common actions on OPSYS.
- The e-learning videos can be found in the online documentation. You can directly access them

[E-learning videos for Internal users](#)

[E-learning videos for External users](#)

Available documentation: e-Help



- Navigating on OPSYS you will find helpful hints to help you.
- By clicking on the “question mark” the user can access short texts explaining the task to be performed.
- Every e-Help request will redirect **to a dedicated page in the WIKIs**, both for internal and external users.

If you have questions please drop us a line to

EC-OPSYS-CHANGE-MANAGEMENT@ec.europa.eu

Stay tuned

Join the OPSYS Capacity4Dev group to be updated with the latest news! OPSYS group is open to both internal colleagues and external partners



<https://europa.eu/capacity4dev/opsys>

Watch and share OPSYS presentation videos by opening the hyperlink:

